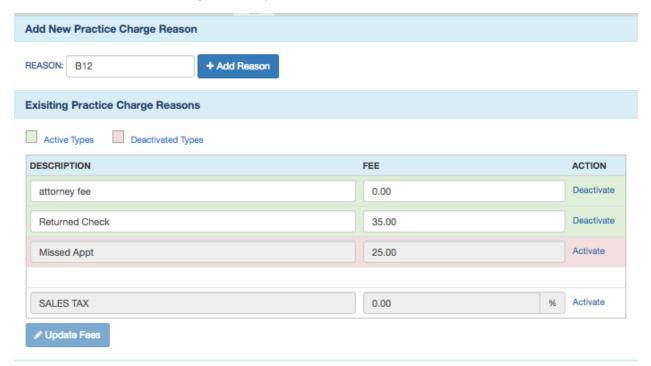## Practice Charges

🖥 GO TO

ADMINISTRATION>BILLING SETUP>PRACTICE CHARGE REASONS

☰ STEPS

1. Here you can:

   a. Add new practice charge reasons and fees

   b. Deactivate charge reasons you don't use

Add New Practice Charge Reason

REASON: B12   **+ Add Reason**

Exisiting Practice Charge Reasons

☐ Active Types   ☐ Deactivated Types

DESCRIPTION	FEE	ACTION
attorney fee	0.00	Deactivate
Returned Check	35.00	Deactivate
Missed Appt	25.00	Activate
SALES TAX	0.00 %	Activate

✏ Update Fees

💡 NOTES

- *Practice charges cover services without CPT codes that are billed to the patient rather than the insurance. These might include things like:*
  - *Miscellaneous products (lotions, vitamins, etc.)*
  - *Returned checks*
  - *Failed to keep an appointment (no show)*