# Tax ID, NPI & CLIA Numbers
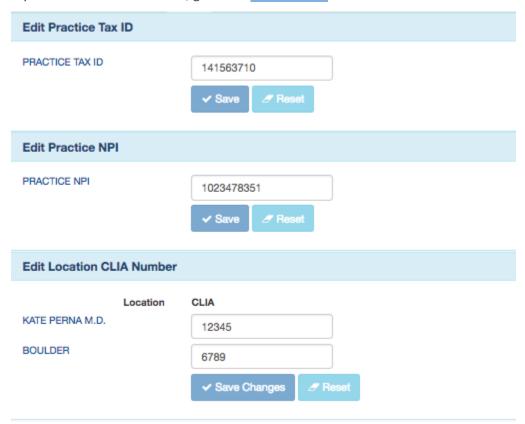
## GO TO

ADMINISTRATION> BILLING SETUP> PRACTICE ID/CLIA SETUP

## STEPS

1. Enter your Practice Tax ID and NPI, making sure to provide a unique CLIA # for each location

    a. If you don't have an NPI, you can apply for one on the NPPES website

    b. If you need to obtain a CLIA #, go to the CMS website

**Edit Practice Tax ID**

| PRACTICE TAX ID | 141563710 |
| --- | --- |

✔ Save   ✎ Reset

**Edit Practice NPI**

| PRACTICE NPI | 1023478351 |
| --- | --- |

✔ Save   ✎ Reset

**Edit Location CLIA Number**

| Location | CLIA |
| --- | --- |
| KATE PERNA M.D. | 12345 |
| BOULDER | 6789 |

✔ Save Changes   ✎ Reset

## NOTES

- *These items are used to populate your CMS 1500 claim form*
- *Your NPI describes your Group Name*
- *Your CLIA is used to bill for lab services*